



27th Annual

National Transportation in Indian Country Conference August 25-29, 2024

CHOCTAW | CASINOS & RESORTS
4216 S. HWY 69/75 DURANT, OK 74701

Native American Art and Craft Artisan Sponsorship Agreement



Native Arts and Crafts Artisan Space



Native American Art and Craft Artisan Sponsorship Agreement

Registration Form

Welcome to the 27th Annual
National Transportation in Indian Country Conference will be
hosted at the Choctaw Casino & Resort Conference Center in
Durant, Oklahoma August 26–29, 2024.

PERSONAL INFORMATION

Full Name :

Company
Name:

Email :

Address :

City :

State :

Zip Code :

Native American Art and Craft Artisan Sponsorship includes a 8 x 8 space in the landing area of the Choctaw Casino & Resort Conference Center. Your space will include one 6 x 8 table and one chair.



Native American Art and Craft Artisan Sponsorship Agreement

BINDING EXHIBITOR TERMS AND CONDITIONS

The Exhibit Booth Application (the "Application") and Confirmation of acceptance of that Application constitute a contract between the Exhibitor and the The Center for Tribal Transportation on behalf of the National Transportation in Indian Country Conference (referred to herein as "NTICC"), regarding the Exhibitor's use of exhibit space at the NTICC 27th Annual Meeting (herein referred to as the "Exposition/Conference"), August 25-August 29, 2024. By applying for exhibit space, the Exhibitor agrees to be bound by and adhere to all terms outlined in these Terms and Conditions, which are incorporated in the Application as if fully set out therein, as well as all instructions outlined in the Exhibitor Sponsorship Package. Any violation of the Terms and Conditions could subject the Exhibitor to one or more of the following at the discretion of NTICC: Loss of priority points for future NTICC Annual Conference booth selection, suspension of future participation privileges, or expulsion from the current Exhibit. In the event of any such actions, Exhibitor acknowledges and agrees that NTICC is not liable to Exhibitor for any refunds of booth fees or for any of the Exhibitor's other expenses related to their participation in the Conference.

NATURE OF THE CONFERENCE

The NTICC Exhibit Program is intended to educate attendees of the NTICC Annual Conference by providing information about products and services of professional interest to those attendees. Exhibit booths are limited to organizations and agencies whose exhibits are consistent with the purpose of NTICC's Conference Program.

LOCATION OF THE EXPOSITION

The exhibit space is located in the Choctaw Casino & Resort, Durant Oklahoma (the "Facility").

PAYMENTS

The schedule of payments is as follows. Failure to make payments does not release the Exhibitor's contracted or financial obligations

- When the application is submitted and approved the payment is due on invoice.

EVENT CANCELLATION, SUBSTITUTION, AND NO-SHOW POLICY

Any cancellation must be submitted to NTICC in writing. If Exhibitor should cancel its booth space, Exhibitor shall, within 10 days of cancellation, pay NTICC the following percentage of the exhibit fee, as liquidated damages and not as a penalty, based on the date cancellation is received as well as \$150 administrative processing fee:

- Through April 15, 2024 - 0%
- On or after April 16, 2024 - 100%

No refunds or credits will be given for "no-shows" or for cancellations received on or after April 16, 2024. Badge sharing and splitting is prohibited.

If the 2024 NTICC Annual Meeting is canceled, Exhibitor shall have the choice of either a full refund or a mutually agreed upon credit toward exhibit space at the 2025 NTICC Annual Meeting.

ON-SITE SALES

Exhibitor information and materials must be educational, professional, or instructional. Exhibitor may not engage in "over-the-counter" sales of goods or services for onsite delivery or in the taking of orders or exchange of cash, checks, or credit cards for delivery at a later date

FLYERS AND BROCHURES

The Exhibitor may provide educational and informational flyers and brochures to booth visitors, either by placing them on a table or counter for attendees to pick up, or by handing them directly to attendees.



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EXHIBITOR RESPONSIBILITY FOR PROFESSIONAL CONDUCT

The Exhibitor must have personnel present in its booth during all show hours. It is the responsibility of the Exhibitor to ensure that all of its representatives are aware of, and adhere to, these Terms and Conditions, and conduct themselves in a professional manner. All representatives of the Exhibitor must be registered as Conference attendees. Exhibitor's representatives shall wear identification badges furnished by NTICC at all times while they are in the Exhibit area. Placement of business cards over official NTICC badges or in any way altering the badge is prohibited. NTICC reserves the right to restrict or limit the number of Exhibit representatives. Any Exhibitor representatives conducting themselves in a manner not deemed to be professional by NTICC staff may be asked to leave the Exhibit Hall. The appearance and attire of any human models must be professional at all times.

EXHIBITOR HOUSING

Blocks of rooms have been reserved for attendees and exhibitors. The Exhibitor must submit guest names and credit card guarantees when booking hotel. The Exhibitor, its employees, and its agents shall not negotiate blocks of hotel rooms directly with NTICC-participating hotels. The exhibitor may request hotel reservations via the online portal.

EXHIBITOR BADGING

The Exhibitor is entitled to complimentary badge(s) according to Sponsorship package purchased. Additional Exhibitor badges will be available for purchase. The Full Access Exhibitor badge provides admittance into the exhibit hall, plus all workshops, sessions, meetings, and events (except invitation-only events). The Booth Staff Only Exhibitor badge provides admittance into the **exhibit hall only**. The Exhibitor may request badges for its representatives via email exhibitor@nticc.org. Exhibitor To obtain Attendee registration (i.e., for individuals who are not exhibitors), will be sent a link for their badges.

DOOR DROPS

Distribution of materials to attendees via hotel "door drops" is prohibited.

NTICC LOGO AND USE OF NTICC ANNUAL MEETING GRAPHIC

Except as indicated in this paragraph, the use of any names and/or logos belonging to NTICC is strictly prohibited. The 2024 NTICC Annual Conference graphic (pictured on page 1) is available for use by the Exhibitor, subject to written approval by NTICC. Contact Exhibitor@nticc.org for artwork, and specify your preferred width, in pixels. A final copy of any item bearing the NTICC Annual Conference graphic must be submitted for approval to Exhibitor@nticc.org. The Exhibitor must clearly state on any item bearing the graphic that they are an exhibitor at the NTICC Annual Conference. Any use must not imply or infer that the Exhibitor is representing NTICC or that any partnership exists with NTICC, or that NTICC endorses the Exhibitor and/or its products or services. The graphic may not be altered in any way. The graphic may not be used as a header for a web page, email, or document.

HOSPITALITY SUITES

Only confirmed exhibitors and Annual Conference Patrons are eligible to reserve hotel suites in the Choctaw Casino & Resort for hospitality purposes. The Exhibitor shall not reserve hospitality suites directly with the hotel. The Exhibitor is not permitted to display equipment or products or to conduct product demonstrations in suites or guest rooms during the NTICC Annual Conference.

PHOTOGRAPHY / RECORDING BY EXHIBITORS

The Exhibitor's employees, representatives, and agents may not photograph, video-record, or audio-record any other exhibit or Annual Conference events, except with the written permission of the NTICC and the representative of any exhibit being photographed/recorded.

PHOTOGRAPHY / RECORDING OF EXHIBITORS' IMAGES

The Exhibitor agrees that the voices and likenesses of its employees, representatives, and agents may be photographed or recorded by NTICC or its agents for use in any media now known or hereafter devised in perpetuity, and hereby releases NTICC from any liability due to such usage.



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AMERICANS WITH DISABILITIES ACT

The Exhibitor shall be solely responsible for complying with the Americans with Disabilities Act (ADA) with regard to its Exhibit space, and shall be responsible for any claims arising out of the acts or omissions of Exhibitor or its employees or agents.

SAFETY—FIRE CODES

The Exhibitor is responsible for knowledge of, and compliance with, all union requirements and fire and safety codes.

- All Exhibit decorations must be flame-proofed, and all hangings must clear the floor.
- All wiring on booths or display fixtures must meet underwriters' rules and standard fire department inspection. This applies to booth construction only and not to pre-wired electronic equipment.
- Exhibitor shall not use flammable fluids or materials of any nature, including any decorative materials prohibited by national, state, or city fire regulations.

INSURANCE AND LIABILITY

Exhibitor shall be liable for any damage or loss to Exhibitor's property resulting from theft, fire, accident, or any other cause. Exhibitor shall insure its own exhibit, equipment, and display materials, and any personal property. NTICC shall not assume liability for any injury that may occur to Exhibitor's employees, agents, or visitors.

WAIVER OF RIGHTS

Any rights of NTICC under this contract shall not be deemed waived in any manner except as specifically waived in writing and signed by an authorized officer of NTICC.

EXHIBITOR INSURANCE

To the extent permissible by Law, the Exhibitor shall, at its sole cost and expense, procure, and maintain comprehensive general liability insurance against claims for bodily injury or death and property damage occurring in or upon or resulting from the premises leased. Such insurance shall include contractual liability and product liability coverage, with combined single limits of liability of not less than a minimum of \$1,000,000 per occurrence and a minimum of \$2,000,000 aggregate coverage. Such insurance shall name The Center for Tribal Transportation; Choctaw Casino & Resort, its Board of Directors, officers, and employees each as an additional insured. The Exhibitor also shall maintain statutory Workers' Compensation insurance. All property of the Exhibitor shall remain under its custody and control in transit to and from the confines of the Exhibit space. NTICC reserves the right to cancel this Exhibitor Agreement if Exhibitor does not provide evidence of the required insurance coverage, in the form of a Certificate of Liability Insurance (Acord 25) signed by an authorized representative of the insurer(s), to NTICC at exhibitor@nticc.org, as soon as practical, but in no event more than three (3) calendar days after request, time being of the essence.

CONTRACTOR LIABILITY AND INSURANCE

Exhibitor shall disclose to NTICC the name and address of each contractor or consultant retained by the Exhibitor. In addition, the Exhibitor shall cause each such contractor or consultant to execute and deliver to NTICC Exhibitor@nticc.org a liability statement, under which each contractor or consultant shall be responsible for, and shall hold harmless and indemnify The Center for Tribal Transportation, Choctaw Casino & Resort; and their respective officers, directors, agents, and employees; from and against all claims for personal injury or property damage arising out of such contractor's acts or omissions in connection with the Event.



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INDEMNIFICATION

To the extent permissible by law, the Exhibitor shall indemnify and hold harmless The Center for Tribal Transportation, Choctaw Casino & Resort; and their respective officers, directors, agents, and employees; from and against any and all liabilities, damages, actions, losses, claims, costs, and expenses (including reasonable attorney's fees) on account of personal injury, death, or damage to or loss of property arising out of or contributed to by any act, omission, negligence, fault, or violation of a law or ordinance by the Exhibitor, its employees, agents, contractors, members, patrons, or invitees. The foregoing shall not apply with respect to any liability, damage, or loss directly and solely caused by the gross negligence or willful misconduct of NTICC.

FACILITY

Exhibitor is liable for any damage caused by Exhibitor, Exhibitor's agents, employees, or representatives to building floors, walls, or columns. Exhibitor shall not apply paint, lacquer, adhesive, or other coatings to building columns, floors or walls, to standard booth equipment, or furniture contained in the Choctaw Casino & Resort.

RESPONSIBILITY FOR PROPERTY

NTICC; Choctaw Casino & Resort; are not responsible for loss or damage to Exhibitor's property. It is the Exhibitor's responsibility to insure its property and personal items.

DISPLAY RULES

The arrangement and appearance of items displayed are subject to approval by NTICC, which may, at its discretion, require replacement, rearrangement, or redecoration of any item or any booth, and no liability shall attach to NTICC for the costs that may evolve upon Exhibitor thereby.

USE OF SPACE

Displays and demonstrations are limited to the confines of the Exhibitor's own booth, as is the distribution of literature or other items.

HEIGHT RESTRICTION FOR STANDARD IN-LINE BOOTH

A standard in-line booth is one (10' x 10') or two booths (10' x 20') in a straight line. Exhibit fixtures, components, floral presentations, identification signs, and/or anything else in a standard in-line booth shall not exceed a maximum height of 8' in the back 5' of the booth, nor shall they exceed a maximum height of 4' in the front 5' of the exhibit booth. Structures designed for holding computers, monitors, televisions, video screens, or similar display elements, signs, etc., shall not be placed in the front 5' of the exhibit booth. Signage shall not be hung from the ceiling above in-line booths.

HEIGHT RESTRICTION FOR ISLAND BOOTH

An island booth is an exhibit space that is surrounded on all four sides by aisles. The entire cubic content of an island booth may be used up the maximum allowable height of 20'. Any signage hanging from the ceiling must be located inside the dimensions of the booth, and the top of such signage must be no more than 20' above the floor.

RELOCATION AND FLOOR PLAN REVISIONS

NTICC retains the exclusive right to revise the Exhibition floor plan and/or to change Exhibitor's booth assignment at NTICC's sole discretion.



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OBSTRUCTION OF AISLES OR BOOTHS

Any demonstration or activity that results in excessive obstruction of aisles or prevents ready access to other exhibitors' booths is prohibited.

CANOPIES AND CEILINGS

Canopies, including ceilings, umbrellas and canopy frames, shall comply with all booth-height restrictions. The base of any canopy shall not be lower than seven feet (7') from the floor, nor shall it be within five feet (5') of any aisle. Canopy supports for in-line booths shall be no wider than three inches (3"). Fire and safety regulations shall govern the use of canopies, ceilings, and other similar coverings. Exhibitor must check with the Choctaw Casino & Resort, to ensure compliance.

MULTI-STORY BOOTHS

Multi-story booths are prohibited.

CRATES/CARTON REMOVAL AND STORAGE

Exhibitor is prohibited from storing empty crates or boxes in its booth area during the show period. However, if the Exhibitor uses the official show contractor, Choctaw Casino & Resort, to handle its freight in and out of the show, then Choctaw Casino & Resort, will remove empty crates or boxes that have been properly marked and identified by the Exhibitor, store them, and then return them to the booth at the conclusion of the show period at no additional charge.

DEMONSTRATIONS

As a matter of safety and courtesy to others, the Exhibitor shall conduct any presentations or product demonstrations in a manner that assures that all Exhibitor personnel and attendees are within the contracted exhibit space and not encroaching on the aisle or neighboring exhibits. It is the responsibility of the Exhibitor to arrange displays, product presentation and demonstration areas to ensure compliance. Exhibitor must obtain written permission from NTICC before demonstrating any product that is potentially dangerous to attendees. If permission is granted, Exhibitor shall take special caution and shall establish a minimum setback of three feet (3'), install hazard barriers, and/or take other actions as required by NTICC to prevent accidental injury to spectators.

SOUND/MUSIC

Noise level must not disrupt the activities of neighboring exhibitors. Speakers and other sound devices must be positioned so as to direct sound into the booth rather than into the aisle. Sound and noise must not exceed 85 decibels when measured from the aisle immediately in front of Exhibitor's booth.

FIRE REGULATIONS

All draperies, backdrops, bunting and other decorations must be flameproof and the Exhibitor must have a certificate of flame retardancy. All paper and other flimsy materials used for decorative purposes, including flameproof paper are prohibited.

LIGHTING

No lighting, fixtures, lighting trusses or overhead lighting are allowed outside the boundaries of the Exhibitor's booth. Lighting must be directed to the inner confines of the booth space, and shall not project onto other exhibits or aisles. Lighting that is potentially harmful, such as lasers, or ultraviolet lighting is prohibited. Lighting that spins, rotates, flashes, or pulsates is expressly prohibited.

VEHICLES

All vehicle displayed are required to follow the Choctaw Casino & Resort guidelines.



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OUTDOOR SPACE

Exhibits outside the NTICC official exhibit hall are expressly prohibited and shall be shut down. This includes vehicles (displayed or intended to promote), parked or idling at the meeting property.

COMPLIANCE WITH DISPLAY RULES

If Exhibitor's booth does not comply with any of the above-mentioned display rules, NTICC reserves the right to direct the official show contractor to modify the Exhibitor's booth to comply at Exhibitor's expense.

NO SMOKING OR VAPING

The use of tobacco products is prohibited in the Choctaw Casino & Resort convention center.

NOISE, LIGHT, ODORS

Noisy or obstructive work is not permitted during open hours of the exhibit areas, nor are noisily operating displays or overly bright or distracting lights, nor exhibits producing objectionable odors. NTICC shall have sole discretion in determining what is noisy, overly bright, distracting, obstructive, or objectionable.

MUSIC

If the Exhibitor uses music, then the Exhibitor must ensure that licensing fees for such use have been paid to the appropriate agency, i.e., ASCAP or BMI. NTICC is not responsible for any licensing fees for music played in Exhibitor's booth.

FLOOR LOADING

Under no circumstances shall the weight of any equipment or exhibit material exceed the specified floor load limit of the exhibit hall. Exhibitor accepts full and sole responsibility for injury or damage to property or persons resulting from failure, knowingly or otherwise, to distribute the exhibit material and products in conformity with the maximum floor load specifications.

INSTALLING, EXHIBITING, AND DISMANTLING

Hours and dates for installing, exhibiting, and dismantling shall be those specified by NTICC. Exhibitor shall be liable for all storage and handling charges resulting from failure to remove exhibit material from the Exposition before the specified conclusion of the dismantling period set by NTICC. Only official contractors, exhibitor-appointed contractors, and exhibitors' employees are permitted on the show floor during move-in and move-out, and no one under the age of 18 is permitted on the show floor during that time.

SUBLEASING

Exhibitor may not sublet its exhibit space, nor any part thereof, nor exhibit, offer for sale, or advertise articles not manufactured or sold by the exhibiting company, except where such articles are necessary for proper demonstration or operation of the Exhibitor's display, in which case identification shall be limited to the manufacturer's normal regular nameplate. Exhibitor shall not permit representatives of companies other than the Exhibitor's to operate from its booth. Determinations of NTICC shall, in all instances, be final with regard to use of exhibit space.

OCCUPANCY DEFAULT

If Exhibitor fails to occupy contracted space, Exhibitor shall not be relieved of the obligation of paying the full rental charge of such space. Exhibitor's booth must be fully installed no later than 3 hours prior to show opening. If the booth is not set up by that time, NTICC reserves the right to direct the official service contractor to set up the exhibit at the sole expense of the Exhibitor, or to make such other use of the space as NTICC deems necessary, with no refund to the Exhibitor. The Exhibitor shall not begin dismantling before the official closing of the Exposition.



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PROHIBITED ITEMS

The following are expressly prohibited in the Exposition: Flammable or non-flammable compressed gases, helium-filled balloons, live animals (except service dogs), birdseed, glitter, confetti, adhesive-backed decals, open flames, flammable or combustible liquids/materials, hazardous chemicals and materials, explosives, blasting agents, and any other materials prohibited by law or by the Choctaw Casino & Resort. Exhibitor assumes full responsibility for any costs or liabilities resulting from Exhibitor's failure to comply with these prohibitions.

ADMITTANCE DURING NON-SHOW HOURS

With the exception of the posted setup and move-out times, the Exhibitor may not enter the Exhibit Hall more than one hour prior to the Expo opening, nor may the Exhibitor remain in the Hall after the Expo closes each night.

ELIGIBILITY

NTICC has the sole right to determine the eligibility of any company or product for inclusion in the Exposition.

COMPLIANCE WITH OTHER APPLICABLE REQUIREMENTS – INCLUDING COVID-19

The Exhibitor agrees that it shall comply with all Federal and Tribal Laws and regulations, and with all Choctaw Casino & Resort rules, policies, and procedures. This paragraph explicitly includes any laws, regulations, rules, policies, or procedures related to the COVID-19 pandemic, which may include the wearing of masks, social distancing, etc.

PROHIBITED PRACTICES

Without limitation of the foregoing, the following are prohibited practices:

- Use of aisle space;
- Distribution of materials or literature other than information regarding the Exhibitor's products and services;
- Distribution of materials or literature outside the Exhibitor's assigned booth;
- Use of sound or light that disturbs neighboring exhibits.
- Use of entertainment; and
- Use of games, contests, lotteries, or other games of chance, except as described in the section herein labeled "Giveaways and Drawings."

OFFICIAL VENDORS

Exhibitor agrees that NTICC may share exhibitor's contact information with the NTICC Annual Conference official vendors, which include the general services contractor, audiovisual equipment vendor, Internet provider, electricity provider, etc.

COVID-19 POLICIES

Exhibitor acknowledges that a risk of exposure to COVID-19 exists in any event or public space, including the NTICC Annual Conference. Exhibitor agrees to comply with all NTICC policies regarding COVID-19, including any requirements for vaccination or protective masks that may be instituted in advance of the meeting. NTICC reserves the right to deny entry, without refund, to any of Exhibitor's representatives who do not comply.

AMENDMENT AND ADDITIONAL RULES

Any matters not specifically covered by the preceding Terms and Conditions shall be subject solely to the decision of NTICC. At any time, NTICC may amend or add to these Terms and Conditions, and all such amendments and/or additions shall be binding on the exhibitor.



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Fee: \$350

METHOD OF PAYMENT

Please invoice us for the above amount.

CHECK made payable to "The Center for Tribal Transportation" mailed to 1838 Commerce Drive, Ste. B Lakeside, AZ 85929

Upon receipt of this form, charge my (please check only one): MASTERCARD. VISA.

Name (as it appears on card) _____

Address: _____ City: _____

State: _____ ZIP: _____ email address: _____

Full Payment must be made within 30 days of registration in order to guarantee space and level of participation. If the event is less than 30 days away, then payment is DUE upon invoice. Late fees of 1.5% are charged per 30 days past due. Refunds are not permitted at any time. Upon completion of the registration form you will receive an invoice to pay by check, credit card, or ACH. Visa and Mastercard charges will incur a 3.5% non-refundable convenience fee. I agree with the **Payment Terms, Privacy Policy and Terms & Conditions** listed on this form and/or links provided. I understand that if I do NOT adhere to the payment terms the above and the booth location will be lost.

I hereby apply for Native American Arts and Crafts Artisan Sponsorship for this event. I understand that this application becomes a contract when signed and accepted by NTICC. I acknowledge that I am responsible for 100% of the exhibit space fee. I agree that all balances must be paid in full prior to 180 days before the event date (or upon receipt of the invoice if closer than 180 days before the event). I understand that if at least 50% has not been paid within 30 days of submission of this contract, then I risk losing my space assignment without refund. I understand that if I cancel after having paid, then no refund will be made whatsoever. I agree to and comply with these terms and conditions and all additional terms, rules and regulations as published on this contract (also online).



Signature

Date

Once payment is received, you will receive a discount code to the email address provided to register your staff members.

<https://www.www.nticc.org/2024-nticc-attendee-registration>

Please provide your logos and website links to exhibitor@nticc.org and add us on all social media.

NTICC