



Native American Art and Craft Artisan Sponsorship Agreement

Welcome to the 28th Annual National Transportation in Indian Country Conference
hosted at the Gila River Casino & Resort Wild Horse Pass in Chandler Arizona.

September 21-25, 2025

Exhibit Schedule:

Sunday-Exhibitor check-in and set up at Gila River Acacia Foyer. Booth
assignment. 1 pm-5 pm

Monday 7:30 am- 5:30 pm

Tuesday 7:30 am- 5:30 pm

Wednesday 7:30 am- 5:30 pm

Thursday 7:30 am - 3:30 pm

- Your booth must items must be stored and secured nightly. We will have a secure room for you to store your items in nightly.
- Your booth includes a 6' table, one chair and one wastebasket.
- Gila River Indian Community requires a Business License to sell at this event. Please see the attached instructions.

Full Name:_____

Company Name:_____

Email:_____

Address: _____

City:_____ State:_____ Zip:_____

Phone Number:_____



Native American Art and Craft Artisan Sponsorship Agreement

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Fee: \$350

Once this form is returned you will receive an electronic notice to pay the invoice to the email address above.

Full Payment must be made within 30 days of registration in order to guarantee space and level of participation. If the event is less than 30 days away, then payment is DUE upon invoice. Late fees of 1.5% are charged per 30 days past due. Refunds are not permitted at any time. Upon completion of the registration form you will receive an invoice to pay by check, credit card, or ACH. Visa and Mastercard charges will incur a 3.5% non-refundable convenience fee. I agree with the **Payment Terms, Privacy Policy and Terms & Conditions** listed on this form and/or links provided. I understand that if I do NOT adhere to the payment terms the above and the booth location will be lost.

I hereby apply for Native American Arts and Crafts Artisan Sponsorship for this event. I understand that this application becomes a contract when signed and accepted by NTICC. I acknowledge that I am responsible for 100% of the exhibit space fee. I agree that all balances must be paid in full prior to 180 days before the event date (or upon receipt of the invoice if closer than 180 days before the event). I understand that if at least 50% has not been paid within 30 days of submission of this contract, then I risk losing my space assignment without refund. I understand that if I cancel after having paid, then no refund will be made whatsoever. I agree to and comply with these terms and conditions and all additional terms, rules and regulations as published on this contract (also online).

I have read and agree to the terms and conditions of the 2025 National Transportation in Indian Country Conference.



Signature

Date

GILA RIVER INDIAN COMMUNITY BUSINESS LICENSE INFORMATION

POINT OF CONTACT

Crystal Downs

Business License & Taxation Ordinance Officer

(520)562-9558

Crystal.Downs.RIA@gric.nsn.us

GRICBusinessLicense@gric.nsn.us

BUSINESS LICENSE APPLICATION

You may download a copy of the application at:

www.gilariver.org

- Place the mouse on the **Opportunities** tab and a dropdown will appear, click on **Business Lic. /Tax Forms**
- Scroll down and click on **Forms for Download**
- Click on **Business License Application** (the form is fillable online, but must be printed out)

When applying for a business license you have 2 options:

1. Mail in the application with a check or money order

NOTE: When received by mail, the business license process may take up to 5 business days.

Mailing address:

Gila River Indian Community
Internal Audit
PO Box 326
Sacaton, AZ 85147

2. Come into the office

NOTE: Payment options include check or money order (made out to Gila River Indian Community), cash, or card (not American Express). If you come into the office, the business license may be processed and received the same day. Bring ID!

Physical Address:

525 W. Gu u Ki
Sacaton, AZ 5147

Directions:

- I-10 East to Exit 175, Casa Blanca Road
- Turn left over frwy, then right onto Casablanca Road

- Continue for approximately 5 miles until you see a paved road, Blue Bird Rd on right hand side
- Turn Right on Blue Bird
- Turn left onto North Access Road
- Turn right into GRIC Governance Building
- Enter the building, sign in at the security desk, and ask for Internal Audit

NOTE: When using a GPS application, it is best to search "Kowee Coffee", zip code 85147. Using this gives better direction than typing in the address.

CERTIFICATE OF INSURANCE (COI)

NOTE: All that must submit a COI include: construction companies, contractors, repair services, or installation services.

Please include a Certificate of Insurance with Gila River Indian Community listed as additional insured.

The information is as follows:

Gila River Indian Community
PO Box 2160
Sacaton, AZ 85147

FOOD VENDORS

NOTE: All vendors selling food must obtain a permit from the **Environmental Health Services Department** prior to obtaining a business license.

Phone #: (520)562-5100

Email: EHSHelpDesk@gric.nsn.us

ADDITIONAL INFORMATION

- Please complete **ALL** sections of the business license application.
- If you wish to receive a copy of the business license via email, please include a note stating that request, along with an email address.
- Under section III, #12 (location of business activity), please include the name of the exact location you will be working at (i.e. building name, cross streets, or job site). If you will have more than one job within the Gila River Indian Community, you may state "reservation wide".
For a special event business license, please state the name of the event on this section.
- All checks and money orders need to be made out to Gila River Indian Community.
- Please inform us of any changes. Changes may be sent by email, phone, in person, or by mail.
- Business license renewal forms will be mailed out 2 months before the expiration date.
- Please **initial** Section VIII!
- If you have any **tax** questions, please call **Mark Graham** at (520)562-9564 or by email at Mark.Graham.RIA@gric.nsn.us

PLEASE HAVE YOUR BUSINESS LICENSE ON HAND AND POSTED AT ALL TIMES



Gila River Indian Community Business License Application



PLEASE PRINT

I. Type of Application

- ☐ New
☐ Change
☐ Renewal, License # _____
☐ Update, License # _____

Type of License

- ☐ Annual License – Non-Member (\$150.00 fee)
☐ Annual License – GRIC Enrolled Member (\$5.00 fee)
GRIC Member Number _____
☐ Special Event – (\$50.00 fee)
Dates of Special Event _____ To _____

II. Type of Ownership

- ☐ Individual
☐ Partnership - ☐ General ☐ Limited
☐ Limited Liability Partnership
☐ Limited Liability Company
State of Registration _____ Date _____
- ☐ Association
☐ Not for Profit Organization
Attach IRS Letter of Determination
☐ Corporation ☐ C Corp ☐ Sub S
State of Incorporation _____ Date _____

III. Business Information

- 1) Legal Business Name _____
2) Employer ID Number (EIN) or SSN (Individual) _____
3) Business Name or DBA Name _____
4) Contact Name _____
5) Email Address _____
6) Business Address _____
7) Mailing Address (if different than Business Address) _____
8) In Care of or Attn: _____
9) Business Phone Number _____
10) Is your Business Located on the Gila River Indian Community (GRIC)? ☐ Yes ☐ No
11) Detailed description of business activity (describe business activity: principal product manufactured, commodity sold, or services performed)

12) Location of business activity and/or Event Name occurring on GRIC _____

13) Date business started on GRIC _____ 14) Date Sales Began on GRIC _____ 15) Estimated Gross Sales _____

16) Filing Method ☐ Cash ☐ Accrual

17) Do you have a previous GRIC Business License? ☐ Yes ☐ No if yes, license # _____

IV. Identification of Owner (and spouse if married) Partners, Corporate Officers, Members and/or Managing Members or Officials (if more space needed attach a separate sheet)

Name (Last, First, M.I.)	SSN	Title	% owned	Residential Address	Phone Number
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

V. Individuals Authorized to Receive Business License Information not Listed Above.

Name (Last, First, M.I.)

Title (if applicable)

VI. Location of Tax Records (by whom and where your records are kept)

Name of Company

Person to Contact

Address (City, State and Zip Code)

Phone Number

VII. Business Purchase informationDid you buy an existing business? ☐ Yes ☐ NoIf yes, did that business conduct business on the Gila River Indian Community? ☐ Yes ☐ NoDid the business have a license issued by the Gila River Indian Community? ☐ Yes ☐ No

Previous Business Name

Previous Owner's Name

Previous Business Owner's Address

Previous Owner's Phone Number

GRIC Business License Number

VIII. Consent to Liability (initials required)

You will receive a copy of Title 13 of the GRIC Code with your license. This is an acknowledgement that you are responsible for reading Title 13, and consent to the liability for and payment of all taxes imposed by it, and as it may be amended by the GRIC Community Council in the future.

IX. Signature(s) by Individuals Legally Responsible for the Business

This application must be signed by a sole owner, two partners, two corporation officers, members and/or managing members, the trustee, receiver or personal representative of an estate.

Under penalty of perjury, I(we) declare that the information on this document is true and correct. I understand that giving false information could result in disapproval and/or revocation of my business license.

Type or Print Name

Title

Signature

Date
